



ECF Flier

September 2000

For more information on ECF, please visit us at: <http://www.vaeb.uscourts.gov/ecf/ecf.htm>

CM/ECF Survey Begins September 29

The Bankruptcy Judges for the United States Bankruptcy Court for the Eastern District of Virginia are committed to administering cases by a substantially paperless process. At some point, perhaps in early-to-mid 2001, the Judges will mandate the implementation of electronic case filing (ECF) while allowing limited waivers to ensure effective access to the Court.

The Court is seeking to gauge the preparedness of the Bar, trustees, and other external customer groups to transition fully to the ECF process. An on-line Electronic Case Filing Usage and Preparedness Survey (ECF Survey) has been prepared for completion by registered ECF users and non-users. This survey will be available on our website at <http://www.vaeb.uscourts.gov> beginning on September 29th and will continue to be available through October 20th. To receive a hyperlink to the ECF Survey, please send an e-mail, with your preferred e-mail address, to ecf_survey1@vaeb.uscourts.gov. The ECF Survey also may be accessed and completed at the public access pc terminals located at each division of the Bankruptcy Clerk's Office. By timely and fully completing this survey, you will assist the Court in determining how much advance notice our external customers may need before CM/ECF becomes mandatory.

Your comments are important to us! We thank you for taking your valuable time in completing this important survey.

Preliminary Notification of User Fee for Document Retrieval

At the Court's Electronic Case Filing System Information Page, (ECF page), <http://www.vaeb.uscourts.gov/ecf/ecf.htm>, the following NOTICE appears under the "Public Case Query" screen: "Access to the information in this system is currently available at no charge; however, a user fee, approved by the Judicial Conference of the United States, may be applied in the future." The Court has been advised that a Judicial Conference mandated fee of \$0.07 per page will be made applicable to all external customers for document retrieval unless a waiver, consistent with Judicial Conference policy, has been authorized by the Court. A document retrieved as a result of a query will accrue a \$0.07 per page charge. Background information on the user fee is set out in the minutes from the January 21, 2000, CM/ECF Users' Advisory Group meeting, which can be accessed at the Court's ECF page.

The Court anticipates that the external customer user fee will be assessed within 90 days **after** the Court converts to Version 1 of the CM/ECF case management system. The conversion date has not been established as yet. When a registered user receives an e-mail "notice" notification, there will be a hyperlink to the document and to the docket sheet. Free of charge, the

registered user will have one opportunity to view/download or print the document from the hyperlink. Also, without charge, the registered user may review the e-mail notice notification as many times as the user desires. Otherwise, a query will generate the minimum per-page charge. No charge will be assessed for an invalid case number result. **Advance notice will be given to external customers, which will include Court approved waivers, before the Judicial Conference mandated users fee is implemented.**

Motion for Relief from Stay

Beginning October 1, 2000, attorneys practicing in the Richmond and Alexandria Divisions may combine their Motion for Relief from Stay and Notice of Hearing as one document when filing in CM/ECF.

The system will prompt the attorney to enter the hearing date, time, and location during the docketing of the motion.

Attorneys practicing in the Norfolk and Newport News Divisions are asked to file their motion and skip the hearing date, time, and location information. This information will be provided by the Courtroom Deputy, which is consistent with the current practice in those divisions.

Party Indexes

When docketing/filing a pleading for a creditor, please do not add any address information on the party screen when docketing. This information must be added separately under "Creditor Maintenance".

Schedules, Statements, and Lists

In an effort to streamline the process of filing schedules, statements, and lists after the initial filing of a "skeleton" petition, beginning October 1, 2000, the following codes will be deleted:

- Statement of Intention filed
- Schedules and Statement of financial affairs
- Statement of financial affairs
- Schedules filed

These 4 codes will be replaced with one code, which will be:

Schedule(s) and/or Statement(s), lists

Alexandria Training

All ECF training in Alexandria now is being conducted in the training room at the Clerk's Office. To reserve a seat at the next training session, please call:

Kathy Dragg (703) 258-1211
Evelyn Flowers (703) 258-1225

The next scheduled dates are: (all training begins at 9:30 a.m.)

October 5, 12, 17, 24, 26, 31.

August 2000 ECF Statistics

	Bankruptcy Adversary	
Alexandria	129	6
Norfolk	250	6
Richmond	169	3
Newport News	262	4
District Total	810	19

Total ECF Cases filed in 2000	5582
Total ECF Cases filed in 1999	3539
Total ECF Cases filed in 1998	421
Total ECF Cases filed to date	9542



Attorneys that went LIVE - August 2000

Alexandria

Brendan Dunning
Raymond Pring, Jr.

Norfolk

Doug Foley

Richmond

Pia North

Out of State

David C. Whitridge
Mary Ida Townson

Attorney Training: August 2000

Norfolk - 9

W. Greer McCreedy, II
Samuel I. White
William Adam White
Eric D. White
Carolyn Booth Leen
D. Carol Sasser
David A. Greer
Amberley G. Jochens
Donna H. Latta
Doug Foley

Newport News – 1

Irving Goldstein

Richmond – 3

Pia North
Ellen Ray
Marvin A. Rosman

Out of State – 2

Mary Ida Townson
David C. Whitridge

Total Number of Attorneys Trained - 340

ECF Information and Helpful Numbers:

Court website: <http://www.vaeb.uscourts.gov/>

ECF Help Desk: 1-888-271-8610

Questions? E-Mail us at the following address: mailto:andrea_redmon@vaeb.uscourts.gov

Contacts for Attorney Training:

Alexandria -

Evelyn Flowers (703) 258-1225

Richmond -

Debbie Lowe (804) 916-2445

Norfolk -

Pat Woodhouse (757) 222-7575

Newport News -

Caroline Bradley (757) 222-7574